



## ERASMUS+ PARTNER IDENTIFICATION

<b>A. PARTNER ORGANISATION</b>	
PIC	898504017
Full legal name (National Language)	Fundacja NOVA
Full legal name (Latin characters)	Fundacja NOVA
Acronym	NOVA
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<b>B. PROFILE</b>	
Type of Organisation	Foundation
Is the partner organisation a public body?	No
Is the partner organisation a non-profit?	Yes
<b>C. ACCREDITATION</b>	
Has the organisation received any type of accreditation before submitting this application?	<ul style="list-style-type: none"><li>No</li></ul>
Has the organisation received/applied for any EU grants?	<ul style="list-style-type: none"><li>Yes (ESF)</li></ul>

## D. BACKGROUND AND EXPERIENCE

NOVA Foundation was set up in 2009. We are a non-governmental, non-profit organization. Our aim is to promote the lifelong learning idea. From the very beginning NOVA is planning, conducting and evaluating various types of educational activities and support programs, which are including non-vocational and vocational courses, workshops and seminars. We believe in saying: "It is never too late to learn", that's why we are constantly trying to expand our offer and allow as many people as possible to learn new skills, which will improve quality of their lives, their engagement, social inclusion and knowledge. Approximately 2000 people participate in our activities and projects each year.

Our main areas of activities are:

1. COMMUNITY CENTRE - on a daily basis we are running a community centre called **Neighborhood Energy Incubator**. We are inviting local residents to take part in the multiple group activities and educational courses. We are offering social support and allowing access to the public information.
2. ADULT EDUCATION – Every year we organize between 50 and 100 non-vocational courses/trainings/events for adults organized every year.
3. VOCATIONAL EDUCATION AND TRAINING (VET) – Every year we organize approx. 100 courses to allow participants to improve their knowledge, know-how, skills and competences required in particular occupations or to boost their chances on the employment market.
4. SOCIAL ECONOMY & INNOVATIONS - we are involved in social economy since 2005, we set up, run and supported social cooperatives (Social Brewery, Social Canteen & Catering, Charity Shops)

NOVA Foundation is working in a close partnership with Gdansk City Council since 2016. We are involved in the revitalization process of one of the most damaged (social and infrastructural) districts in Gdansk called Stary Chelm (Old Helmet). We have created there a Community Centre called **Neighborhood Energy Incubator (ISEChelm)**, which we are running on a daily basis. We are inviting local citizens to take part in the multiple group activities and educational courses. We are offering social support and allowing access to the public information.

Since 2019 ISEChelm is following operating models of German (Volkshochschule) & Scandinavian (Folkhögskola) educational centres. We have built a relationship with German VHS, who are tutoring and supporting us in boosting our offer. Each year we are providing significant number of courses mainly for adults, who are interested in learning new skills and gaining new knowledge, which will contribute to improving their personal lives and professional careers. We are working closely with local community and other groups including: youth, socially excluded, unemployed, disabled, elderly. Our Foundation is introducing new educational models, which will help to close education gaps in our local community. We are providing training in various subjects mainly in the field of the key competences. All our courses are run by the qualified professionals (e.g. social workers, teachers, NGO workers).

In 2019 we've issued 1113 certificates for our VET and AE students. We have run approx. 150 events and we have had over 1000 participants.

NOVA employs 5 permanent full- time staff members, who are qualified trainers and tutors, they are responsible for coordinating all our educational projects. Additionally we are working closely with a large number of external educators and trainers (yearly approx. 50), who are able to provide training in variety of subjects including ICT, psychology, therapy, entrepreneurship, soft skills and many more. Our tutors are constantly working on improving their knowledge and skills. Until now we were actively developing our actions on the national level. As a next step and adhering to our long term strategy, we are going to broaden our horizons and using our experience and skills develop on the international level. Therefore we are searching for experienced Erasmus+ partner, who will support us in this journey.

Please briefly present the partner organisation.

<p>What are the activities and experience of the organisation in the areas relevant for this application?</p>	<ul style="list-style-type: none"> <li>• <b>ACTIVITIES:</b></li> </ul> <p>ISEChelm is a Community Centre, which is running between 50 and 100 non-vocational courses/trainings/events every year. We are believing in a life-long learning idea.</p> <p>We are focusing most of our courses around the 8 key competences, which are including:</p> <ul style="list-style-type: none"> <li>• communication in the mother language,</li> <li>• communication in foreign languages,</li> <li>• mathematical skills and basic knowledge of science and technology,</li> <li>• IT,</li> <li>• learning how to learn,</li> <li>• social studies,</li> <li>• sense of initiative and entrepreneurship;</li> <li>• cultural awareness and expression.</li> </ul> <p>Below we will talk in more detail about our past experience, which will be beneficial to this project:</p> <ul style="list-style-type: none"> <li>• <u>New occupation, new job</u></li> </ul> <p>The aim of this project was to support 350 people, who were meeting certain criteria ( &gt; 30 years old, local residents, struggling on the job market, unemployed) in securing employment or starting their own business. The target groups were: women, disabled, &gt; 50 years old, long term unemployed, low skilled people. We have provided participants with individual career advice, job search training, vocational courses and training including driving licence, backhoe loader operator, welder and many more. Additionally our students were able to take part in paid internships and all of them received individual recruitment consultant's and psychologist support. Participants with disabilities have received additional assistance through the whole program.</p> <ul style="list-style-type: none"> <li>• <u>Supporting disabled people in entering the job market</u></li> </ul> <p>Since 2017 NOVA Foundation supporting disabled people in finding their place on the job market. We are creating opportunities to encourage disabled people to start working, because we believe that it will give them satisfaction and ability to be more independent. We are trying to give them the chance to improve their skills and follow their dreams.</p> <p>Our foundation is organizing multiple courses. Following completion of the course, we are providing support in finding a job meeting desired requirements. We have allowed our students learn how to cook, how to use cash register, administration, IT and many more. Most of them secured their dream jobs.</p> <ul style="list-style-type: none"> <li>• <u>Career counseling knowledge and experiences</u></li> </ul> <p>We are well-experienced in non-formal education for youth and adult learners. Yearly we provide several number of courses mainly for adults who seek new skills and knowledge required for personal life and professional career. In 2019 we issued 1113 certificates for our courses' participants.</p> <ul style="list-style-type: none"> <li>• <u>EU project management experiences</u></li> </ul> <p>We are well experienced in EU project management (mainly European Social Fund, EOG Funds, we are less experienced in Erasmus +, however one of our employees is a Projects and Reports Evaluator for the National Agency, that's why we have a lot of knowledge from this angle).</p>
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	<ul style="list-style-type: none"> <li>• <b>TARGET GROUPS:</b></li> </ul> <p>Our main target groups are:</p> <ul style="list-style-type: none"> <li>• LOCAL RESIDENTS- actively participating in <i>Neighborhood Energy Incubator</i> activities (workshops, events, seminars, meetings),</li> <li>• YOUTH - we support out of school activities, such as youth exchange, volunteering and youth trainings,</li> <li>• SOCIALLY EXCLUDED AND DISABLED - we provide educational courses, social and professional reintegration services for disabled; one of our main activities for disabled is the innovative course of immersiotherapy (scuba diving basics helping with a better social integration)</li> <li>• UNEMPLOYED AND EMPLOYED - we provide career &amp; employment counseling and nonvocational courses,</li> <li>• ELDERLY - as a Community Centre we provide multiple educational and recreational activities for elderly people; we are responsible for providing social care to 20 of them, using an innovative telehealth care devices.</li> </ul> <ul style="list-style-type: none"> <li>• <b>DISSEMINATION:</b></li> </ul> <p>Due to the fact that we are working closely with a large number of local and regional institutions, we have variety of dissemination channels and tools, which we normally use in our projects.</p> <p>The main ones are:</p> <ul style="list-style-type: none"> <li>• FB @isechelm – we’ve gathered almost 1400 followers on our FB page, we are using this channel to distribute information about all our activities and workshops.</li> <li>• Local community centres and NGOs network – there are approx. 20 local community centres in Gdansk (almost 600 000 community members) – we are in the constant contact and cooperation.</li> <li>• Local libraries, schools, health clinics and churches - word of mouth marketing, which we normally use. It is based on our regular cooperation with the above mentioned institutions.</li> <li>• Webpage fundacjanova.org.pl – this is an additional channel; we are currently working on improving our website.</li> <li>• Local information point in the Neighborhood Energy Incubator ISEChelm.</li> </ul>
<p>What are the skills and expertise of key staff/persons involved in this application?</p>	<ol style="list-style-type: none"> <li>1. Alicja Kaiser – International Cooperation Specialist, Bsc in finance and banking, over 12 years of experience in sales, marketing, administration and project management. People person who is able to build long term professional relationships. Responsible for all international projects.</li> <li>2. Joanna Wozniczka – President of the Board, master degree in economics, 20 years of professional experience in NGOs and educational institutions as a project coordinator and educator in the field of ICT, entrepreneurship and soft skills.</li> <li>3. Magdalena Szpak-Marek – Vice- President of the Board, master degree in environmental protection and management, 20 years of professional experience in NGOs and educational institutions as a project coordinator and educator in the field of ICT, career development and elderly care.</li> <li>4. Patrycja Wasielewska – Education Officer, master degree in pedagogics and art therapy, 7 years of professional experience in educational institutions; responsible for organizing educational courses, contacts with internal and external trainers, preparing methodological programs of our courses, monitoring, evaluation, validation and certification, implementation of online courses; educator in</li> </ol>

	<p>the field of art, ICT, basic skills.</p> <ol style="list-style-type: none"> <li>5. Joanna Leszczynska – Community Involvement Animator, master degree in culture education, 10 years of professional experience in sales and local animation, responsible for coordinating the Neighborhood Energy Incubator activities, communication with the local community, organizing events, festivals, engaging the local citizens, in charge of the design of informational and educational materials; educator in the field of culture, film, theatre, ICT, community engagement, partnerships.</li> <li>6. Piotr Zbikowski – ICT Officer, English translator and educator, secondary degree in construction, our former volunteer, responsible for office support, spent 1 year in the international exchange in USA, fluent in English and ICT, educator in the field of ICT and English mainly for seniors.</li> <li>7. Krystyna Wozniczka – Vice-President of the Board, Educator, master degree in Polish philology. Pedagogue with many years of experience working with young and elderly people, cultural education coordinator. During her work at school she has build an extensive network of contacts.</li> <li>8. Natalia Waclawek – Community Involvement Animator, graduated pedagogics at social science and art faculty of University of Warmia and Mazury. Currently working as an animator, who is responsible for eduNOVA model of social education. From the beginning of her professional career involved in social care. She has an extensive experience working with people from the local community and various age groups. She is interested in photography, she has graduated specialist course in this field.</li> <li>9. Educators – we are working closely with a large number of external educators and trainers (yearly approx. 50), who are able to provide training in variety of subjects including ICT, psychology, therapy, entrepreneurship, soft skills, languages, art, music, mathematics and many more. Our tutors are constantly working on improving their knowledge and skills.</li> <li>10. Volunteers – 3-5 persons involved in our projects and educational programs</li> <li>11. Community volunteers – approx. 50 community members, who are actively engaged in Neighborhood Energy Incubator activities.</li> </ol>
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<b>E. LEGAL REPRESENTATIVE</b>	
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